

VISTA Assignment Description (VAD)

Title: Job Developer

Sponsoring Organization: Jewish Family Services of Washtenaw County, Inc.

Project Name: Washtenaw Economic Integration and Opportunity

Project Number: 19VSNMI006

Project Period: 09/29/2019 - 01/30/2021

Site Name (if applicable): Jewish Family Services of Washtenaw County

Focus Area(s)

Primary: Economic Opportunity

Secondary:

VISTA Assignment Objectives and Member Activities

Goal of the Project: To increase the scale and capacity of Jewish Family Services of Washtenaw County to connect underserved and vulnerable populations (refugees, English language learners, older adults) with secure gainful employment

Objective of the Assignment (*Period of Performance: 09/29/2019-09/12/2020*)

To build capacity of organization's employment program to meet the needs of stakeholders (participants, employers, funders, etc).

Member Activity: 1. Participates in job development activities, including presentations to potential employers and job fairs, and records contacts with employers. 2. Prepares skills trainings to be delivered in both individualized and group settings and evaluates effectiveness of trainings. 3. Monitors retention with participants and/or employers at least at 90 and 180 days and addresses barriers to placement and retention. 4. Initiates collaborations and collection of stakeholder feedback through development of an employer advisory board. 5. Creates and implements an employer engagement strategy. 6. Develops resource guides for recertification and career pathways 7. Engages in event planning to create social networks and build social capital between consumers and wider community partners.