
Job Posting

Position: Contractual Clinical Therapist
Department: Clinical & Community Services
Reports to: Clinical Services Manager
Application Process: This position is for immediate hire. Email resume and cover letter to Caroline Kennedy at ckennedy@jfsannarbor.org. No phone calls, please.

Overview of Position

To provide assessment, therapy and referral to adults, families and couples in a home-based or office setting.

Requirements

1. Maintains a caseload of clinical clients; assesses client functioning to determine service needs; provides ongoing monitoring and reassessment of needs, collects and evaluates information from other service providers (healthcare, housing, financial, etc.).
2. Develops and continually updates care plan (Individual Service Plan) by involving client and family in establishing goals and objectives.
3. Identifies community resources relevant to client needs, makes appropriate referrals, and follows up to monitor service delivery.
4. Communicates with other service providers and family members in order to coordinate services and enhance client functioning.
5. Provides therapeutic services to the client and family.
6. Maintains client documentation standards by preparing and completing, in a timely manner, all required progress notes, records and reports for all assigned clients, electronically in Database and in physical files.
7. Complies with standards and requirements of all external accrediting/licensing bodies by attending staff meetings and committee meetings as assigned.
8. Maintains professional and technical knowledge by attending agency in-service programs, educational workshops, reviewing professional publications and establishing personal networks.
9. Demonstrates awareness of the importance of statistical accountability and fiscal integrity by completing billable and non-billable forms, and assuring collection of fees.
10. Maintains client confidence and protects operations by keeping information confidential.

Employment Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must have a minimum of a Master's degree in Social Work or a Doctorate degree in Psychology and be fully licensed in the state of Michigan. Must be individually credentialed with major insurance plans. Bilingual ability in any of the following languages is preferred: Arabic, Russian, Spanish, French, and Farsi.